

## What you need to do at the start of term

Now a new term is starting, and there are some things you need to do, as a custodian of a child in preschool, compulsory school, compulsory school for pupils with learning disabilities or upper secondary school, so that your child will have a good term at preschool or school.

### 1. Update your contact details in the Kontaktuppgifter e-service

We need to have the right contact details for you. So you need to log in to the e-service for **Kontaktuppgifter** [*Contact details*] and update or confirm your contact details. It is important that you log in and update or confirm your contact details so that your preschool or school can get in touch with you.

You can find the e-service here: <https://minasidor.norrkoping.se/minasidor>

### 2. Approve a loan agreement for digital tools (compulsory school and upper secondary school)

For your child to be able to borrow a computer or Ipad to use in tuition, you need to read and approve a loan agreement for digital tools. You do so by logging in to the e-service for **Låneavtal digitalt verktyg** [*Loan agreement digital tools*]. If you have a child in pre-school, you do not have to do this.

You can find the e-service here: <https://minasidor.norrkoping.se/minasidor>

### 3. Report special diet (when needed)

Does your child need a special diet? Then you need to log in and report this in the e-service for **Specialkost** [*Special diet*].

You can find the e-service here: <https://minasidor.norrkoping.se/specialkost>

#### 4. Apply for mother tongue tuition (compulsory school when needed)

Does your child need mother tongue tuition? Apply for mother tongue tuition in the e-service for **Modersmålsundervisning** [*Mother tongue tuition*].

You can find the e-service here:

<https://minasidor.norrkoping.se/modersmalsundervisning>

Read about mother tongue tuition in the Municipality of Norrköping and what is required for your child or you yourself to be given mother tongue tuition.

<https://www.norrkoping.se/skola-och-forskola/grundskola/modersmalsundervisning.html>

### What to do

Log in to [minasidor.norrkoping.se](https://minasidor.norrkoping.se): click on Mina sidor [*My pages*] and log in with an eID such as a BankID. When you have logged in, you see the e-services you need to manage.



Do you need to apply for mother tongue tuition or a special diet? You can find these services under the heading Tjänster [*Services*] in the main menu.



### Do you have questions or do you need help?

If you need help to log in or to make your applications, you can get in touch with the Contact Centre on telephone number 011-15 00 00 or visit the Contact Centre at Trädgårdsgatan 21 in Norrköping

See the Contact Centre's opening hours on the Municipality's website:

[www.norrkoping.se/kontaktcenter](https://www.norrkoping.se/kontaktcenter) Do you want to know more about our e-services?

Read more at [www.norrkoping.se/terminsstart](https://www.norrkoping.se/terminsstart)

Kind regards  
Municipality of Norrköping